

Wyton on the Hill Parish Council

Parish Clerk (Relief): Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Wyton on the Hill Parish Council will be held on Tuesday 10 April 2018 at 7.00pm at:

The Royal British Legion Building, Cornwall Road, Wyton on the Hill, PE28 2ED

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer

29 March 2018

Members: 3 Quorum: 3

Agenda

- 143-04/18 To receive and approve apologies for absence.**
- 144-04/18 To receive declarations of interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Wyton on the Hill Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 145-04/18.1 To consider the co-option of parish councillors (five vacancies).**
- 146-04/18 To receive and approve the minutes of the parish council meeting held on 13 March 2018.**
- 147-04/18 Matters arising or carried forward from the previous meeting.**
- 147-04/18.1 To receive an update regarding the transfer of the parish council's banking arrangements from Barclays Bank PLC to with Unity Trust Bank PLC (ref. 133-03/18.4).
- 147-04/18.2 To receive an update from the working party appointed to coordinate the evaluation, advertising and appointment of a Parish Clerk/Responsible Financial Officer (ref. 133-03/18.6).
- 147-04/18.3 To acknowledge receipt of a copy of the signed Service Level Agreement dated 2017/2018 between Wyton on the Hill Parish Council and Airplay for Youth Support Services at RAF Wyton Youth Club.
- 147-04/18.4 To address concerns regarding the use of the estate as a practice route by driving schools (ref. 136-03/18).
- 147-04/18.5 To consider options for renewal of the contract for the maintenance of the estate entrance (ref. 132-03/18).
- 147-04/18.6 To receive an update on the Sawtry Way speed restriction project and the unlit traffic islands (ref. Feb. 2018).
- 148-04/18 To receive an update from the Estate Caretaker.**
- 149-04/18 Public participation.**
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.
- 150-04/18 Notification of planning items.**
- 150-04/18.1 18/00437/FUL | Change of use of hard standing from an airfield to B8 vehicle storage with access improvements for a period of ten years and erection of car wash facility and security kiosk | RAF Wyton Airfield, Sawtry Way, Wyton.

151-04/18 Finance

151-04/18.1 To approve accounts for payment: 10 April 2018.

Date	Ref. No.	Payee	Description	Amount
12.04.18	SO	Mr A. Savage	Salary: Estate Caretaker (March 2018)	240.00
10.04.18	100027	HMRC	PAYE (month 12)	48.00
12.04.18	SO	Enviroplantcare	Maintenance of estate entrance (March 2018)	110.00
10.04.18	100028	Wyton on the Hill Parish Council	Transfer from Barclays to Unity Trust Bank. Opening of Current + Deposit Accounts	1000.00
10.04.18	100029	Wyton on the Hill Parish Council	Transfer from Barclays to Unity Trust Bank. Working balance prior to closure of Barclays account	10000.00
10.04.18	100030	Upwood and the Raveleys Parish Council	Parish Clerk/RFO Services. 62 hours, March 2018	1168.61
10.04.18	100031	Mrs C. Silverstone	Travel, postage, stationery	72.84

151-04/18.2 To note income received: 10 April 2018: None received at the time of publication.

152-04/18 General Data Protection Regulation (GDPR)

152-04/18.1 To receive an update from the Society of Local Council Clerks outlining the steps that must be taken prior to 25 May 2018 regarding Data Audit, Privacy Notices and Policies.

153-04/18 Correspondence and Communications

153-04/18.1 Correspondence from a parishioner regarding the absence of highway gritting on the estate.

154-04/18 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

No decisions can be made under this item.

155-04/18 Matters for future consideration. No decisions can be made under this item.**156-04/18 Date of next meeting: 15 May 2018.**

The Annual Parish Council Meeting will be held at 7:00pm followed by the Annual Parish Meeting at 8:30pm

Close of meeting